Skagit Farm Circle Expectations Agreement

Thank you for your interest in attending the Skagit Farm Circle (SFC). We are planning a fun, interactive education event, and look forward to the opportunity to host you. Before you begin the registration process, we kindly ask that you take the time to review our field trip expectations and sign the agreement to return with your registration form. **Registration forms will not be accepted without a signed expectations agreement**. If we have an opening for your classroom(s) at this year's SFC, we also ask that you **take the time to review these expectations with all participants** from your school district, including non-district employed chaperones.

Please recognize that failure to adhere to these guidelines at the SFC event may *jeopardize* your school's attendance at future SFC field trips.

PLANNING FOR THE EVENT - SCHEDULING & ACCESSIBILITY
- This is the first year of the SFC, and we anticipate we will have a waitlist. While we welcome the opportunity for all and any schools to apply for this event, we appreciate your understanding that we only have room for about 24 classrooms and because of this, we cannot necessarily guarantee a spot to everyone who applies.
- On the registration form, please indicate which session(s) your class/school would like to attend. Our schedule is dependent on the responses we get, so if possible please fill out at least 2 options and we will do our best to give you your first choice. When selecting dates, we highly encourage you to check with your transportation department or traveling accommodations before selecting any times to **ensure that you will have transportation for all the times listed.**
- Due to limited space and the fact that there will likely be a waiting list to attend this outing, if your school cancels with less than one month's notice, **your school's potential to attend future field trips will be in jeopardy**.
- **Teachers and chaperones are expected to manage all behavioral concerns or student needs while at the event**. If you feel that your students will not be able to adhere to respectful behavior for the 2 hour field trip, we encourage you to reconsider your application.
- There is no fee to attend this event, however you are responsible for your own transportation costs. **A limited number of transportation grants of up to $150/bus are available**. Please include your transportation grant application in your registration email if you wish to take advantage of this opportunity. Grant recipients will be notified in the first week of October.
- Upon receipt of your registration and **this signed document,** we will send you a confirmation email and let you know as soon as possible if we have a spot for you.

ATTENDING THE EVENT - TEACHER, CHAPERONE, and PARTICIPANT RESPONSIBILITIES
- We are requiring (1) additional parent or district-employed chaperones to attend for every (10) students in your classroom (i.e. Class of 25 requires 1 teacher and 2 chaperones). If you are unable to provide enough chaperones for your class size, **please let us know at least a week prior to the event** and we will be happy to make an effort to find additional support for you.
- As mentioned above, **teachers and chaperones are expected to manage all behavioral concerns or student needs** during the entirety of the event. We encourage teachers to be prepared to manage their students to act respectfully towards our field trip volunteers. Many of

these volunteers are local farmers who are giving up time in their busy schedules to help your students connect with agriculture. **Failure by students or adults to respect our volunteers and their guidelines will result in a student or classroom being dismissed from the event**, and could jeopardize your school's attendance at future SFC field trips.

- A variety of agricultural equipment will be displayed at the event, donated by local farms and businesses. These donors ask that you **keep your students OFF the equipment and refrain from touching any machinery** unless directed and supervised by a field trip leader or volunteer.

- Unfortunately, **we cannot allow children who are <u>not</u> a part of the registered 3rd grade class** (i.e. younger or older siblings) to attend the event. This includes children in strollers and carriers. **Please communicate this to all attending parent chaperones.**

- While we welcome all students to come and learn about where their food comes from, we recognize that this setting may be challenging for some students. **We recommend that all students who regularly work with a paraeducator attend with their paraeducator or classroom aide.** If you have suggestions for how we can best serve certain learning accommodations for your students, please do not hesitate to reach out.

- If any student needs to leave during the event, **please ask a chaperone from your school to escort the student to the nearest exit.**

- To help your students prepare for the structure of the event, you are welcome to check out our [Skagit Farm Circle Highlight Video](#) from last year.

On behalf of the SFC Committee, thank you for your understanding and for adhering to these expectations. We appreciate your signature to confirm understanding of these guidelines. All attending classroom teachers must sign this document (i.e. if you have 3 classrooms attending, all 3 teachers must sign). Please print additional documents as needed depending on your school size.

I have **read and agreed** to hold my students to these standards and **understand** what is expected of my students and chaperones in order to attend the SFC field trip. I also understand that **failure to adhere to** these guidelines may **jeopardize** my school's attendance at future field trips.

School Name_____ Date of signatures _____

Instructor Name & Signature _____

Instructor Name & Signature _____

Instructor Name & Signature _____

If you have any concerns or questions, please reach out to our Skagit Farm Circle Director.

On behalf of the Skagit Farm Circle Committee,

Ellie Steensma Corbin   Interim Skagit Farm Circle Director 2024

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